

Fraud Prevention and Detection in Healthcare Procurement

Staying ahead of the game



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Speaking with you today



Belinda <u>Tan</u> Executive Director | Deloitte Forensic Singapore, South-East Asia <u>btan@deloitte.com</u>

Agenda

Introduction to Procurement Integrity

- What is procurement integrity
- Trends and statistics
- Aligning detection and prevention strategies to procurement integrity risks
 - The Procurement Integrity Management Approach
 - Fraud in the four stages of the supply chain prevention and detection

Continuous Monitoring

- Risk Assessment
- Behavioral Red Flags
- Overview of reputation / asset protection
- Use of data analytics to improve procurement performance

Response Strategy

- Developing an incident response strategy
- Conducting Investigations
- Recap



Introduction to Procurement Integrity

What is procurement integrity?

Procurement Integrity can be defined as consistent adherence to:

- the values of honesty, fairness and incorruptibility; and
- the principles of corporate, environmental and social responsibility;

in the process of acquiring goods and/or services at the best possible total cost of ownership to meet the needs of the purchaser in terms of quality and quantity, time, and location.

Procurement Integrity is under constant threat from corruption:

- Erodes the values and principles essential to Procurement Integrity
- May impact negatively on cost, quality, quantity, time and location of procurement

How big a problem is it?



Management often allow corrupt staff to resign:

- Sends the message that corruption does not have any real consequences
- Erodes the general fabric of society → corrupt person spreads corruption further
- Could further expose organisation → could end up in employ of supplier/ customer.
- Procurement amounts to up to 16% of expenditure in the public sector (Organisation for Economic Co-operation and Development, 2013)
- Transparency International ("TI") survey indicates that political parties are viewed as most corrupt and 54% of respondents will pay more to buy from corruption-free companies

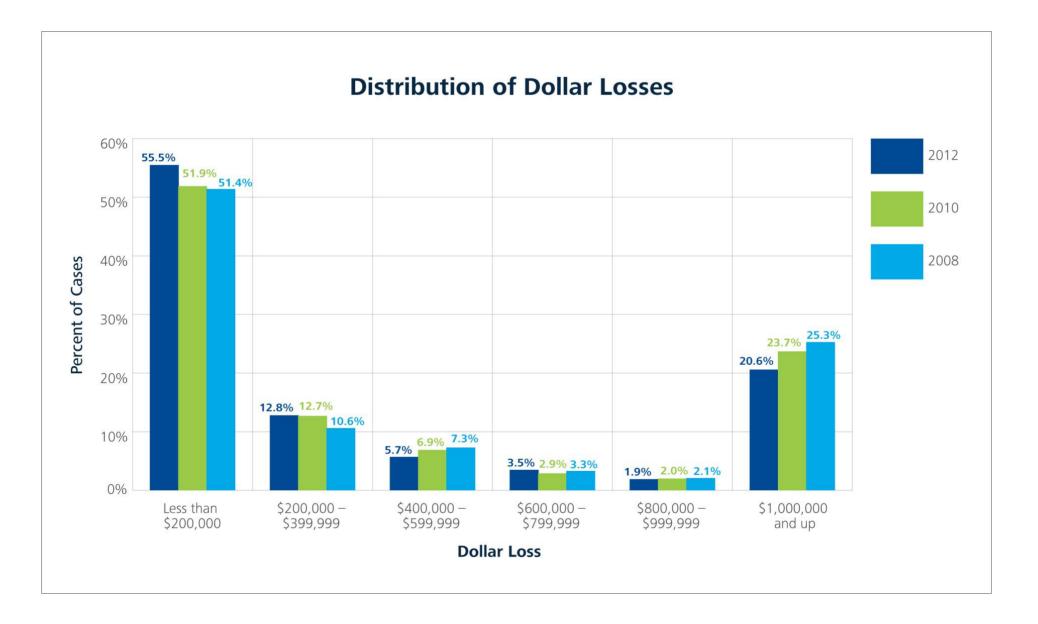
(2013 Transparency International Global Corruption Barometer)

• Companies with interests in APAC view corruption as a major or severe obstacle to operation and growth of their business

(World Bank Investment Climate Survey)

Distribution of average fraud losses

7



What is the impact on victim organisations?

APAC governments pay 20 - 100% more for goods and services because of corruption

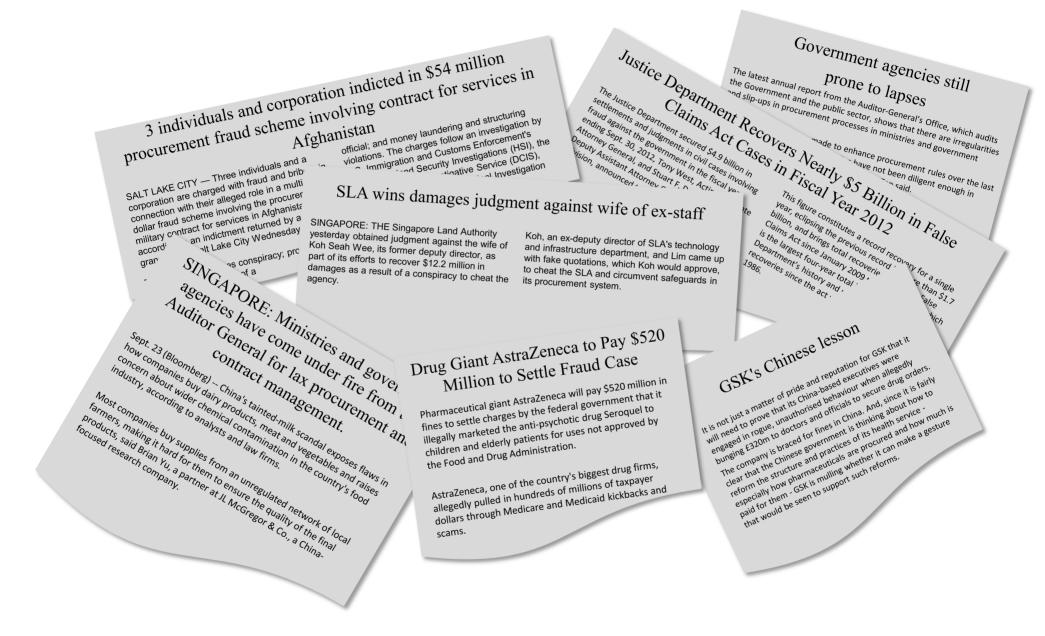
(Organisation for Economic Co-operation and Development)

- The typical organization loses 5% of annual revenue to fraud → Estimated 2011 Gross World Product → Potential total fraud loss of \$3.5 trillion
 (ACFE Report to the Nations on Occupational Fraud and Abuse – 2012 Global Fraud Study)
- Fraud: ↑ cost of doing business; ↓ volume and efficiency of investment; ↓ economic growth

(1999 World Bank Development Report)



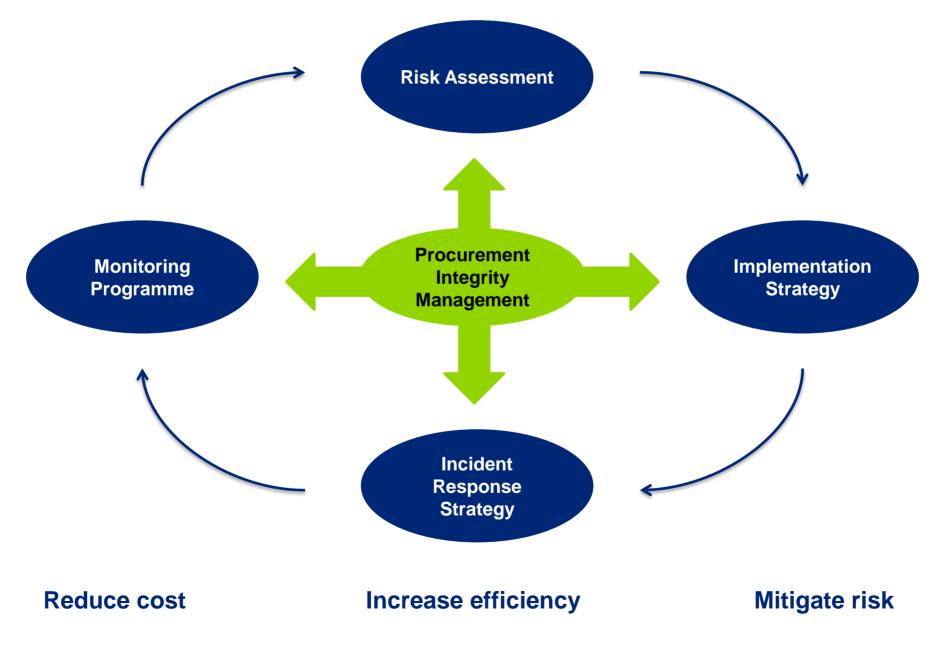
Procurement fraud in the news



Sources: Singapore Law Watch, Department of Homeland Security, Department of Justice, inSing News, BBC, and ABC News

Aligning detection and prevention strategies to procurement integrity risks

Procurement Integrity Management Approach



Procurement Integrity Risk Matrix

	Procurement	Inventory	Production	Distribution
Employee only	 Phantom vendors False invoices Invoice mark-up / alteration Redirection of delivery Theft of intellectual property 	 Theft of inventory Fraudulent or improper inventory capitalization Manipulation of inventory accounting / inventory counts / quantity (fictitious inventory) Falsified documents (shipping documents, sales orders, receiving report) 	 Theft of intellectual property Inaccurate / falsified forecast of raw materials, spare parts or finished goods Theft of raw materials, finished goods or scrap Sales of backdoor goods Redirection of business to an undisclosed related party Personal use of inventory or assets False reporting (under declaring the emissions) for industry subject to environment regulations 	 Theft of finished goods Mark up transport costs Falsified distribution records Grey market distribution
Employee & External Party	 Bribery / kickbacks Conflict of interest Collusion in bidding Unnecessary / excess orders Duplicate ordering Duplicate payments Order splitting Exclusion of qualified vendors Theft of intellectual property 	 Bribes from subcontractor Invoices for goods not received Inventory write off (lost, obsolete, scrap) Corporate espionage 	 Kickbacks / bribes may lead to bias in selection of suppliers / vendors, inflate forecasts of raw materials or finished goods requirements or sabotage production (also known as industrial espionage) Theft of intellectual property Bribery of government employees Illegal trading of carbon credits 	 Collusion with transporters Channel stuffing Theft of intellectual property Theft of finished goods Sales of backdoor goods Collusion with distributor / reseller Grey market distribution
External Party i.e. Supplier/ Distributor/ Competitor	 Bribery of third party Improper government relationship False or misstated invoices Overstatement of business experience Suppliers misrepresenting their financial, technical or ethical position 	 Bribery of subcontractors Inflated or fictitious invoices Short shipments or substitution of lower quality goods Invoices for goods not received 	 Unqualified consultants Misrepresentation of technical capability and / or capacity by suppliers / vendors 	 Distribution of counterfeit products by competitors Bribery of customers by competitors Theft of finished goods Reseller / distributor misrepresenting technical, financial or ethical position Sabotage of finished goods

Procurement – prevention and detection

Prevention

- · Approved vendor list
- Computer-generated pre-numbered invoice
- Approved price list
- Limited access and better security and contractual control of the intellectual property
- Separation of purchasing and accounting department to avoid manipulation

· Pre employment screening

- Employee and vendor self-declaration
- Approved reorder level to avoid over purchase
- Rotation of job duties to avoid collusion
- Approved price list

• Vendor involved in bribery will not be used

- · Foreign corrupt practice act review
- Pre employment screening
- Employee self declaration
- Careful examination of new suppliers' credentials (i.e. newly set up company)
- · Integrity check on new vendor

Procurement

EMPLOYEE ONLY

- Phantom vendors
- False invoices
- Invoice mark-up / alteration
- Redirection of delivery
- Theft of intellectual property

Detection

- Match Invoice with purchase order to look for irregularity
- Check for outstanding purchase order to look for non-delivery
- Set up a whistle-blower hotline
- Corporate investigation

EMPLOYEE & EXTERNAL PARTY

- Bribery / kickbacks
- Conflict of interest
- Collusion in bidding
- Unnecessary / excess orders
- Duplicate ordering
- Duplicate payments
- Order splitting
- Exclusion of qualified vendors
- Theft of intellectual property

EXTERNAL PARTY

- Bribery of third party
- Improper government relationship
- False or misstated invoices
- Overstatement of business
 experience
- Suppliers misrepresenting their financial, technical or ethical position

Integrity check of vendor

- Check for payments of irregular and dubious nature
- Check for outstanding or repeated order and payment by data analytics
- Set up a whistle-blower hotline
- · Look for change in staff behaviour

Integrity check of new vendor

- Match invoice with purchase order
- · Set up a whistle-blower hotline

 Check for and pay
 Set up a

Inventory – prevention and detection

Prevention

- · Periodic physical inventory count
- Restrict access and better security at the warehouse
- Review journal entries
- Appropriate segregation of duties between accounting and inventory personnel
- Job rotation

• Promote good governance, ethics and values

- Use of software program to analyse accounting data and detect anomalies.
- Approved transaction forms for scrap and rework transactions
- Secure disposal (shredding), enforce encryption and improve access to enterprise information
- Subcontractor involved in bribery will not be used
- Careful examination of new subcontractors' credentials
- Integrity check on new subcontractor

Inventory

EMPLOYEE ONLY

- Theft of inventory
- Fraudulent or improper inventory capitalization
- Manipulation of inventory accounting / inventory counts / quantity (fictitious inventory)
- Falsified documents (shipping documents, sales orders, receiving report)

EMPLOYEE & EXTERNAL PARTY

- Bribes from subcontractor
- Invoices for goods not received
- Inventory write off (lost, obsolete, scrap)
- Corporate espionage

EXTERNAL PARTY

- Bribery of subcontractors
- Inflated or fictitious invoices
- Short shipments or substitution of lower quality goods
- Invoices for goods not received

Detection

- Surveillance system
- Match inventory count against accounting records
- Reconcile shipping records with sales invoices and vice versa.
- Interview personnel regarding appropriate charges to inventory/inventory pricing policies
- Perform confirmation and physical inspection
- Review details of write off and adjusting entries
- Perform trend analysis on the inventory designated as scrap
- Pre employment screening and computer forensic
- Perform confirmation and matching of goods with sales invoices.
- Independently investigate customer complaints of short shipment
- Set up a whistle-blower hotline

Production – prevention and detection

Prevention

- Establish the need through demand and supply planning
- Interim physical audit on stock instead of just once a year
- Develop a system to track input and output of materials and components used for production
- Approved vendor/supplier list
- Develop a system to track emissions
- Fraud awareness and education
- Establish a systematic approach to collate product specifications and requirements such as input should be provided by the technical or production department
- Approved vendor /supplier list
- Provide FCPA review as part of an element in internal audit
- Clear job segregations
- Password security
- Background check on vendor/supplier
- Market research to understand supplier/vendor's capability and capacity

Production

EMPLOYEE ONLY

- Theft of intellectual property
- Inaccurate / falsified forecast of raw materials, spare parts or finished goods
- Theft of raw materials, finished goods or scrap
- Sales of backdoor goods
- Redirection of business to an undisclosed related party
- Personal use of inventory or assets
- False reporting (under declaring the emissions) for industry subject to environment regulations

EMPLOYEE & EXTERNAL PARTY

- Kickbacks / bribes may lead to bias in selection of suppliers / vendors, inflate forecasts of raw materials or finished goods requirements or sabotage production (also known as industrial espionage)
- Theft of intellectual property
- Bribery of government employees
- Illegal trading of carbon credits

EXTERNAL PARTY

- Unqualified consultants
- Misrepresentation of technical capability and / or capacity by suppliers / vendors

Detection

- Interim physical audit on stock instead of just once a year
- Set up a whistle-blowing hotline
- Integrity check on supplier/vendor
- Fraud investigation

- Data analytics to analyse unusual transaction patterns
- On-going monitoring of integrity of personnel
- Computer system monitoring
- Random internal audit with forensic element

Vendor/supplier integrity screening

 Match vendor/supplier invoice with quotation and delivery documents

Distribution – prevention and detection

Prevention

- · Secure warehouse / depot
- · Limited access to finished goods
- Distribution agreements reviewed regularly
- Distribution record should be properly signed and chopped with company chop

Distribution

EMPLOYEE ONLY

- Theft of finished goods
- Mark up transport costs
- Falsified distribution records
- Grey market distribution

Detection

- Security surveillance
- Complaint from customers of not receiving goods
- Unreasonable fluctuation on transportation cost
- Compare accounting record with physical count on the finished goods

- Employee self declaration
- Transporter declaration of interest
- · Limited access to finished goods
- Regular staff rotation

- · Limited access to finished goods
- Careful examination of reseller/distributor's credentials

EMPLOYEE & EXTERNAL PARTY

- Collusion with transporters
- Channel stuffing
- Theft of intellectual property
- Theft of finished goods
- Sales of backdoor goods
- Collusion with distributor / reseller
- Grey market distribution

EXTERNAL PARTY

- Distribution of counterfeit products by competitors
- Bribery of customers by competitors
- Theft of finished goods
- Reseller / distributor misrepresenting technical, financial or ethical position
- Sabotage of finished goods

- Check for unreasonable fluctuation of sales level of reseller
- Set up a whistle-blower hotline
- Integrity checks on distributor and reseller
- Compare accounting record and physical count on finished goods

- Set up a whistle-blower hotline
- Integrity check on distributor and reseller

Continuous monitoring

Why Monitor Integrity Risk?

- If you are reliant on suppliers who are able to operate with little or no oversight, you
 run the risk of your suppliers taking advantage of various schemes that may be
 contrary to your interests
- If you are a supplier to other organisations, you may want to ensure that your own procurement and manufacturing processes do not expose you to risks associated with your upstream clients. Ongoing monitoring of your procurement integrity is therefore a must.



- A practical approach to developing and implementing a Procurement Integrity Monitoring Programme, should focus on aspects such as:
 - Supplier and client integrity monitoring
 - Pro-active business and data analysis
 - Pro-active risk monitoring.

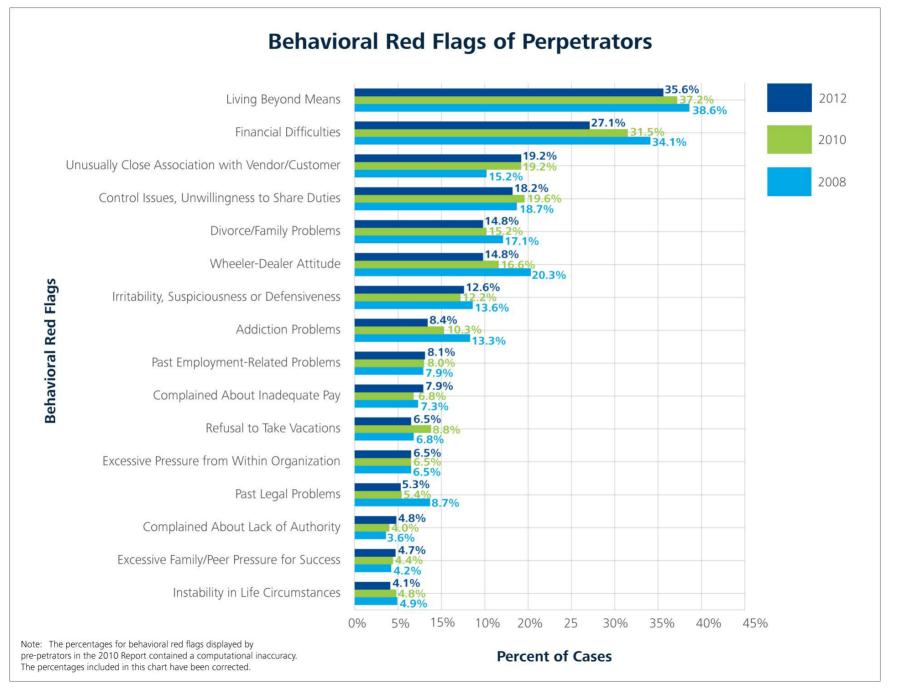
Risk Assessment

Areas to consider as part of a risk assessment include:

- Sufficiency of compliance programs
- The use of and the role of third parties
- The level of due diligence on third parties used
- Potential red flags previously identified by Internal Audit or Compliance
- Previous reports of an anti-bribery and corruption nature
- High risk areas
- Payments made to third parties

- Sales methods
- Distribution networks
- Interaction with state-owned businesses and government officials
- Existence of business partnerships or joint ventures
- Existence/Availability of incentives or reimbursements for customers or thirdparty distributors
- Payments to state officials who are able to influence products

Behavioral red flags



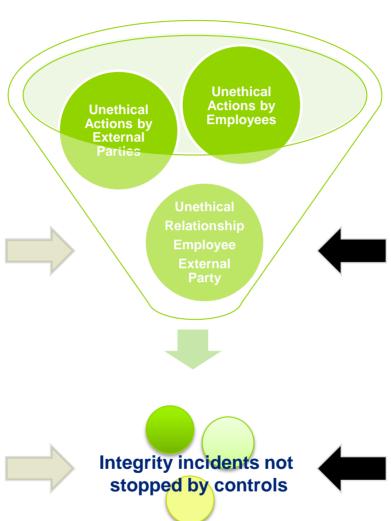
The Big Picture - Overview of reputation / asset protection

Standard approaches to asset protection

- Right tone at the top
- Policy and procedures
- Better internal control
- Authority levels and authorisation
- Information management restrictions
- Corporate governance framework
- Employee competency training
- Code of Conduct or ethical standards
- Security access controls
- Segregation of duties

Standard approaches to monitoring and response

- Internal Audit process
- External Audit process
- Compliance testing
- Dedicated security monitoring
- Whistle-blower hotline



Forensic enhancement to asset protection

- Fraud risk management framework
- Integrity due diligence on vendors & other business partner.
- Integrity pre employment screening
- Anti bribery controls
- Business ethics training
- Integrity risk analysis location & industry
- Ethics risk surveys
- Anti counterfeit programmes

Forensic enhancement to monitoring and response

- Computer forensics
- Data analytics
- Employee / external party relationship analysis
- Investigation response programme
- Financial stability review
- Asset tracing
- Corporate investigation

The use of Data Analytics to improve procurement performance

Computer forensic or data analytics is one of the important steps in fraud prevention and detection. With its help, we can identify suspicious transactions from hundreds of thousands accounting entries.

We can also generate additional cost benefits to the company by conducting best-price or bestreorder analysis on accounting data (i.e. sales, inventory, account receivable, account payable, purchase) collected from client's company.

Fraud prevention	Cost reduction	
1. Identify duplicate and invalid suppliers	1. Best price analysis	
 Identify excessive purchases which are not required 	2. Best reorder point analysis	
 Check for payments made to invalid suppliers 	3. Inventory management system	
 Check for inflated prices due to related party transactions 	4. Spending profile analysis	
 Identify suspicious or irregular procurement and spending patterns 	5. Cash flow management	
 Check for fluctuation in inventory levels and write-offs 	6. Supply chain analysis	
Increase in overhead expenses but the production level does not follow	7. Credit risk analysis	

Response Strategy

How to develop an incident response strategy

Policy and procedures

- Incident resolution policy and procedure
- Emergency provision in financial approval process for quick access to funds for incident response costs
- HR policies, procedures and responsibility
- External and internal communications strategy
- Policy and procedure in respect of indemnity insurance against, civil recovery, criminal prosecution and regulator involvement

Capacity creation

- Budgeting for incident response costs
- Designation of responsibility and decision matrix to guide decision making
- Designation of incident response team to deal with serious incidents
- First responder procedure to ensure that potential incidents are reported to the appropriate persons
- Incident resolution capacity, i.e. staffing / training of internal resources with skills
- As alternative, or in addition to internal resources, pre-selected external resources that may be called upon to assist in resolving specific incidents

Conducting investigations

Secure the data

- It is easy for data to be lost, destroyed or tampered with, even by those with the best of intentions
- Follow proven forensic procedures you will need to rely on the data if the matter ends up in court

Let people know about it

- Tell your staff you are investigating a fraud
- You will be surprised what they will tell you, many will already know about the fraud, and others

Investigate thoroughly, no assumptions



"Interesting ambilion, Freddie. And what will you be if large corporations are no longer *hiring* rogue accountants?"

• Expense claims, conflicts of interest, procurement fraud are always present and increasing now

Use all available tools to reduce costs

• Technology can do the work of many people – lower cost for same volume and quality of reporting

Do not ignore the obvious

- Never, never, never say: Oh, they would never do that!
- People are people and when Pressure, Opportunity and Rationalisation converge, fraud will occur

Do not attempt to do something you do not have the skills to do

- Admit to yourself when you are out of your depth and obtain specialist help
- Hollywood TV series and movies are not real!

Re-cap

Introduction

- What is procurement integrity
- The magnitude of consequences

• Detection and prevention strategies to procurement integrity risks

- The Procurement Integrity Management Approach
- Fraud in the four stages of the supply chain prevention and detection against threats from internal, external and both internal and external personnel

Continuous Monitoring

- Areas that can be considered for risk assessment
- Behavioral red flags
- Overview of reputation / asset protection standard and forensic measures to address integrity incidents
- Using Data Analytics to improve procurement performance

Response Strategy

- Developing an incident response strategy
- Guidelines for conducting investigations



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