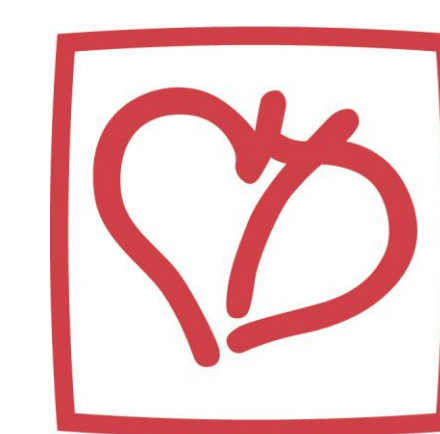




Singapore Healthcare
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To Automate the Monthly Clearing of P12 Clinical Trial and Research Patients' Bills (P12 AR) from OAS to SAP FI

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BACKGROUND

The manual process is very tedious and time consuming..

1) BO cleared the individual patient's bill in OAS, tagged it to General Ledger (GL) 14140460 with the related internal order (IO). These GL transactions will be interfaced daily from OAS to SAP FI without utilization of budget in SAP GM.

2) Finance Staff select GL 14140460 month balance transactions in SAP, filtered by Doc type ZB (without utilization of budget) to extract data & export it to excel.

3) Sort excel data according to IOs by HR & HT type & fill in the missing IOs by referencing to OAS listing provided by BO

4) Reverse the GL 14140460 transactions from OAS (without utilization of research and clinical trial budget) in SAP.

5) Prepare separate group of journal entries by HR & HT type with IOs using Doc type "GA" to enable the utilization of research & Clinical budget and to include GST Tax code "ON" for HR's claims, while GST Tax code "07" for HT's GST claims from IRAS. Then post the journal entries into SAP FI.

6) Send the Research and Clinical trial by IOs listing to research coordinators for monitoring of project milestone, budget, recruitment of patients and sponsorships' claims purposes.

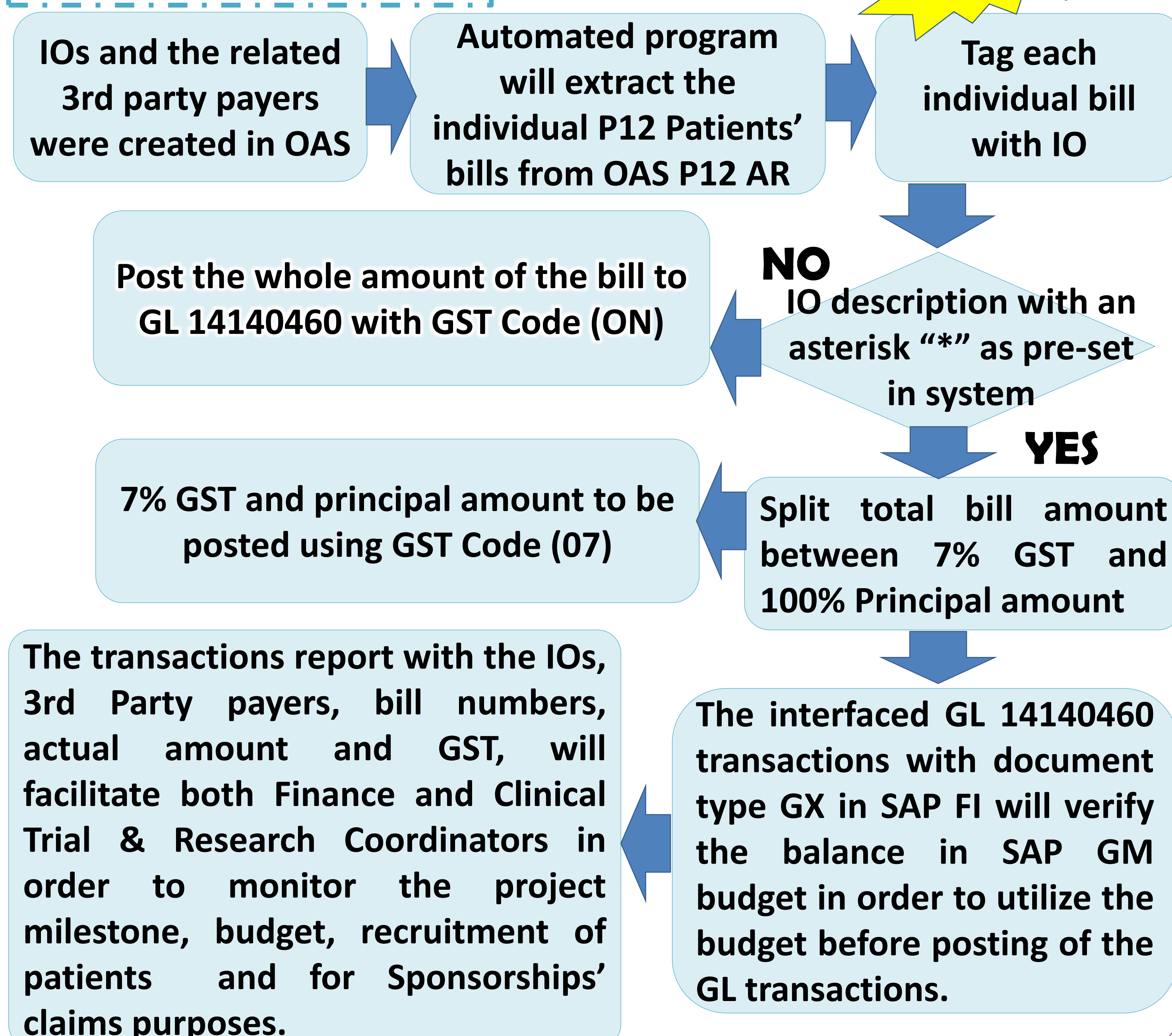


To automate the clearing of individual P12 AR Patients' bills in OAS & interface to SAP FI.

METHODOLOGY

Clearing of individual P12 AR Patients' bills in OAS can be automated by first tagging the individual bill with IO. Interface the bill transactions with IOs from OAS to SAP FI for utilization of SAP GM budget by IO and posting of (GL) transactions.

NEW PROCESS



BENEFITS

Increased Staff Efficiency

BO need not clear and print the individual P12 AR patients' bills and listings for Finance and Clinical trial & Research teams.

Better Integrity/ Greater Transparency

- Finance need not reverse the original GL transactions and re-post the GL transactions with separate GST posting.
- Process automated and tracked by system

Greater Accuracy & Efficiency in Claims

Accuracy in posting of transactions with related IOs and timely utilization of clinical & research budget lead to efficiency in budget control and sponsorships' claims.

Higher Staff Satisfaction

Automation led to greater efficiency and job satisfaction. Staff no longer need to do tedious and repetitive manual clearing of patient bills, re-post journal entries and can perform their job more efficiently.

Manpower
Savings

\$26,000 Per Annum

CONCLUSION

This solution could be used by all OAS users across the SingHealth group of companies. The total savings will be very significant.