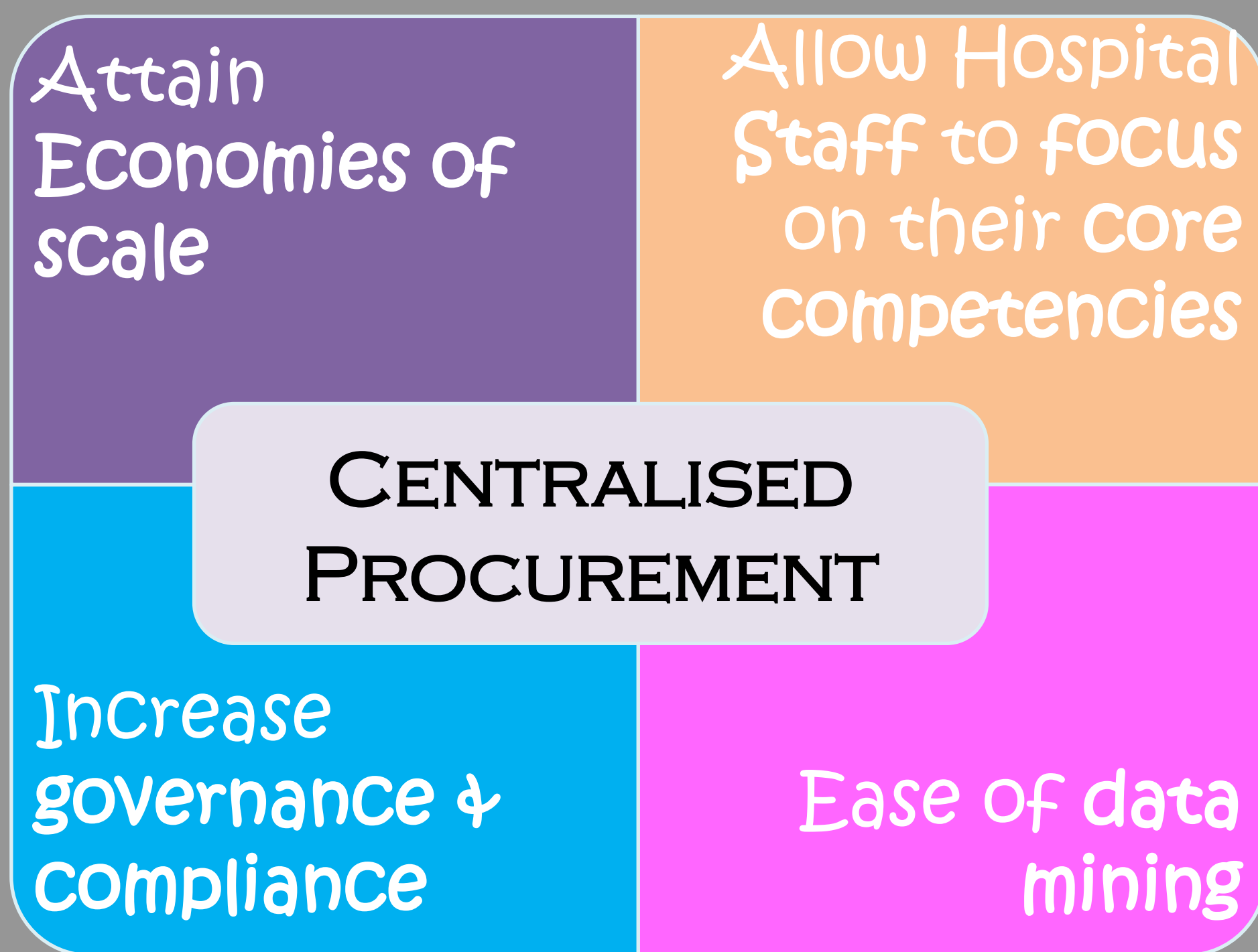


**Background**

**in 2013**  
all purchases have been **centralised** under Supply Chain Management office.



Items are requested via an electronic purchase request (ePR) system.

It is a **Non Compliance Purchase** if User purchase items/services without adhering to the organisation's procurement process and policy.

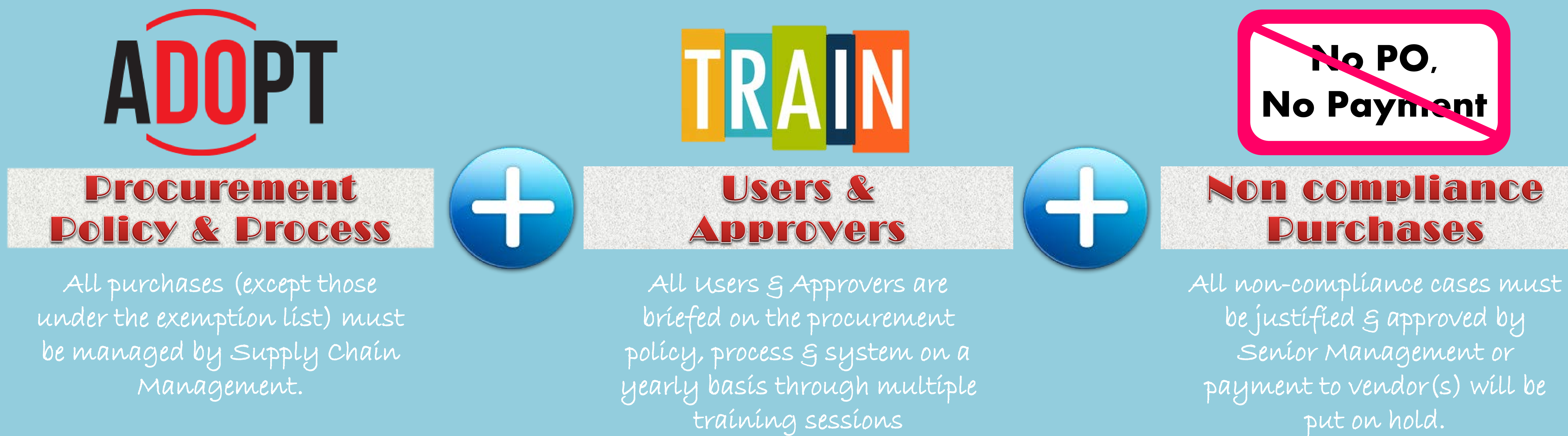
Risks Involved

- ⚠ Duplicate payments
- ⚠ Uncompetitive quotations
- ⚠ Commit to unfavorable terms
- ⚠ No transparency to buying process

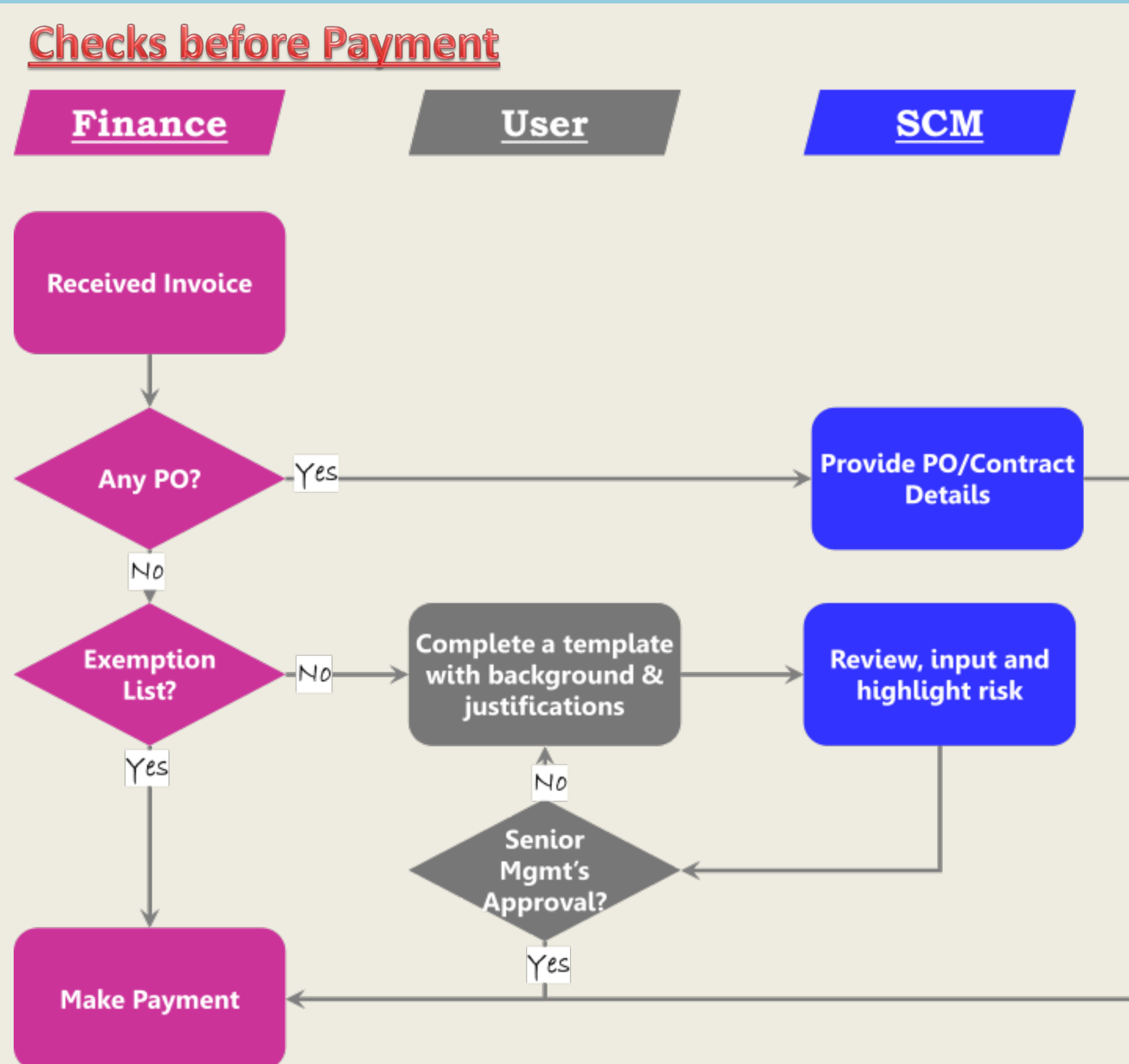
**Aims**

- ~ I ~ **IMPROVE COMPLIANCE** to organisation's Procurement process & policy
- ~ II ~ **ENHANCE USER AWARENESS** to organisation's Procurement process & policy
- ~ III ~ **PROVIDE VISIBILITY** of Non-Compliance cases to Heads Of Department & Senior Management
- ~ IV ~ **ENSURE PROPER JUSTIFICATION** & documented approval from Senior Management for Non-Compliance purchases

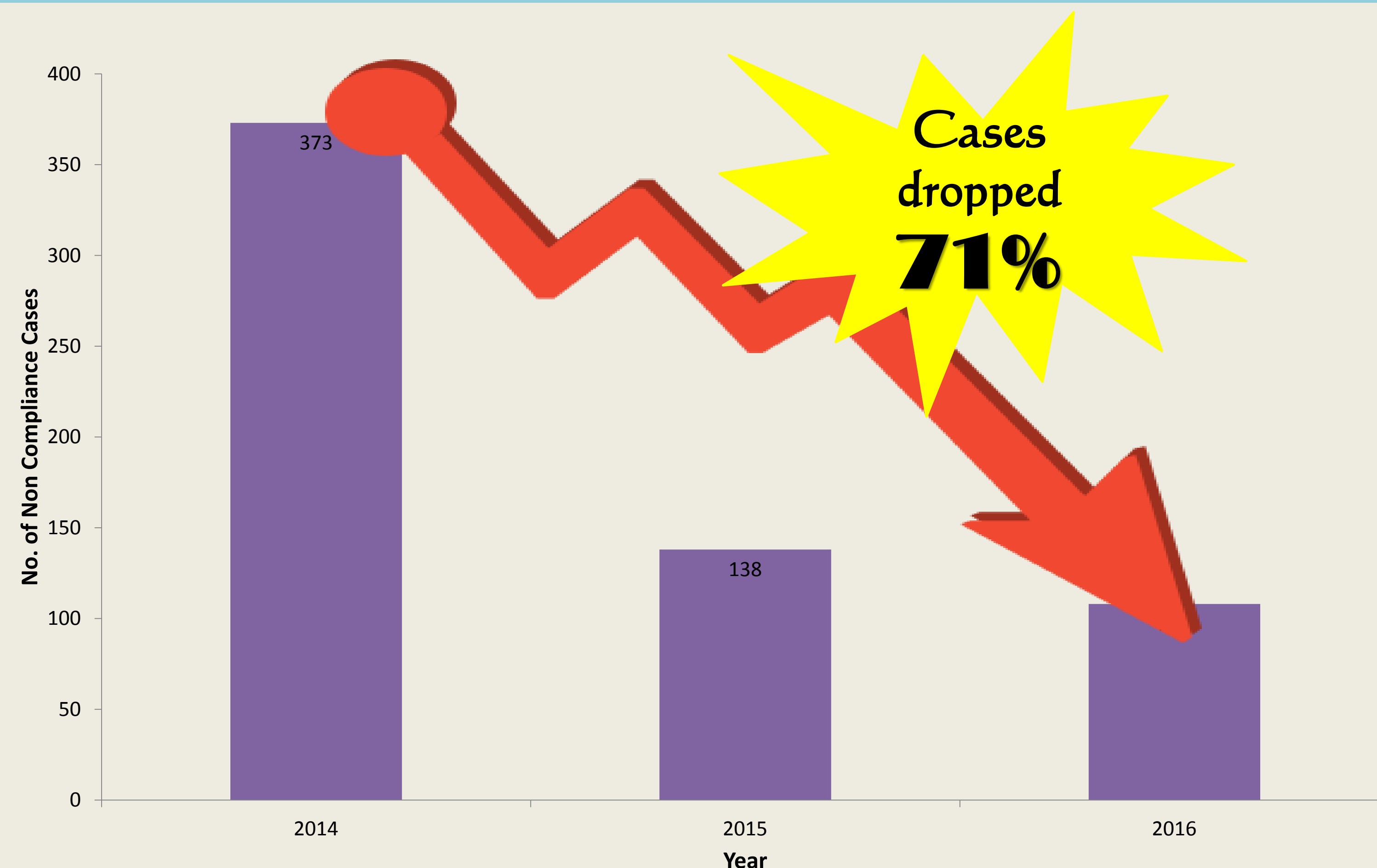
**Methodology**



**Process**



**Results**



**Conclusion**

**IMPLEMENTATION OF THIS PROCESS** ensures that all non-compliance purchases are properly documented and approved



**IMPLEMENTATION OF THIS PROCESS** helps to improve procurement governance and compliance as these users will be identified & educated accordingly.

