



Singapore Healthcare Management 2017

Contract Compliance through eProcurement Contract Management



Defining Tomorrow's Medicine

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Aim(s)

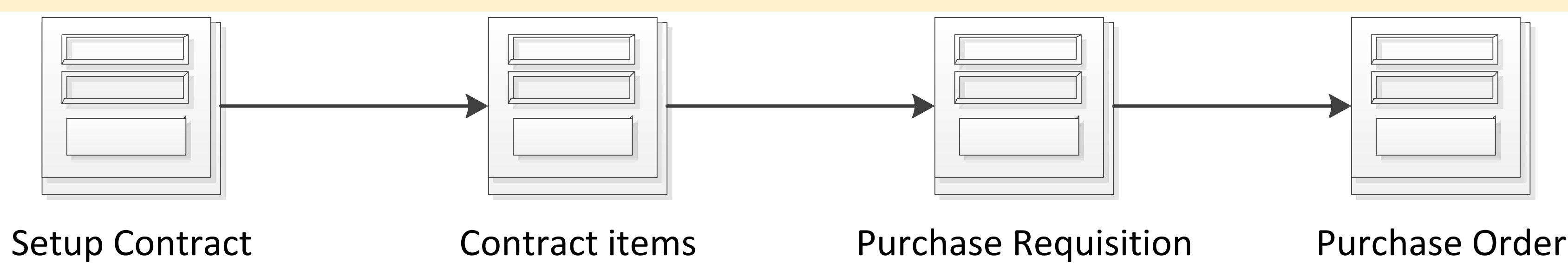
Manage Contract Compliance for Non-Catalog item Contract to a specific vendor. Purchase Orders (PO) released from the Contract can be tracked and accessible by both Requester and Buyer of the contract. Contract Compliance automatically reduces the available amount on the contract based on the Purchase Orders

Benefits :

- 1) Each Purchase Order released against the Contract can be tracked
- 2) Visibility of Contract Spend and Commitment
- 3) Notification of Contract approaching Expiry and Spend threshold
- 4) Opportunity of other institutions leveraging from existing contracts

Methodology

- 1) **Create Contract.** Allocate unique code to each contract pricing term
- 2) **Contract Setup:** Team members can edit contract, Notify expiry of contract, threshold to Contract value, POs released against contract, Contract start & expiry
- 3) **Publish Contract**
- 4) **Create Purchase Requisition** with item from Contract. Purchase Orders released against Contract



Result

5 Institutions Contracts have utilized the Non-Catalog Contract module to facilitate **services, repair & spare parts, rental and Research items contracts. Fast Turn-around time to enable contract compliance** compared to Catalog ordering contract by vendor. The Non-Catalog Contract do not require any catalog to be linked and yet contract compliance is possible. This Contract can also turn into a catalog for Requester to use if required.

C201-IHIS-TEC-R-2014-001-V3 - (CW2226433) SS_SHHQ_IHIS-TEC-R-2014-001_Term Deal For Microsoft Software_UIC

These are the details of the request you selected. Depending on its status, you can edit, change, copy, cancel, or submit the request for approval. You may also print the details of the request.

Master Contract name

Sub-agreement by institutions Linking to the Master Agreement

ID	Term Type	Supplier	Title	Expiration Date	Status	Total Ordered	Total Invoiced	Incl Sub Accum
C201-IHIS...	Catalog Level	UIC ASIAN COMPUTER SERVICES PTE LTD	(CW2226433) SS_SHHQ_IHIS-TEC-R-2014-001_Term Deal For Microsoft Software_UIC	Wed, 6 Nov, 2019	Oper	\$6,433.55 SGD	\$0.00 SGD	Yes
C202-IHIS...	Catalog Level	UIC ASIAN COMPUTER SERVICES PTE LTD	(CW2226438) SHHQ_IHIS-TEC-R-2014-001_Term Deal For Microsoft Software_UIC	Wed, 6 Nov, 2019	Oper	\$449.68 SGD	\$0.00 SGD	Yes
C203-IHIS...	Catalog Level	UIC ASIAN COMPUTER SERVICES PTE LTD	(CW2226441) SGH_IHIS-TEC-R-2014-001_Term Deal For Microsoft Software_UIC	Wed, 6 Nov, 2019	Oper	\$0.00 SGD	\$0.00 SGD	Yes
C204-IHIS...	Catalog Level	UIC ASIAN COMPUTER SERVICES PTE LTD	(CW2226446) KKH_IHIS-TEC-R-2014-001_Term Deal For Microsoft Software_UIC	Wed, 6 Nov, 2019	Oper	\$3,174.76 SGD	\$0.00 SGD	Yes
C205-IHIS...	Catalog Level	UIC ASIAN COMPUTER SERVICES PTE LTD	(CW2226448) SKH_IHIS-TEC-R-2014-001_Term Deal For Microsoft Software_UIC	Wed, 6 Nov, 2019	Oper	\$0.00 SGD	\$0.00 SGD	Yes
C206-IHIS...	Catalog Level	UIC ASIAN COMPUTER SERVICES PTE LTD	(CW2226450) NHCS_IHIS-TEC-R-2014-001_Term Deal For Microsoft Software_UIC	Wed, 6 Nov, 2019	Oper	\$0.00 SGD	\$0.00 SGD	Yes
C207-IHIS...	Catalog Level	UIC ASIAN COMPUTER SERVICES PTE LTD	(CW2226433) SNEC_IHIS-TEC-R-2014-001_Term Deal For Microsoft Software_UIC	Wed, 6 Nov, 2019	Oper	\$2,015.28 SGD	\$0.00 SGD	Yes
C208-IHIS...	Catalog Level	UIC ASIAN COMPUTER SERVICES PTE LTD	(CW2226455) NDCS_IHIS-TEC-R-2014-001_Term Deal For Microsoft Software_UIC	Wed, 6 Nov, 2019	Oper	\$0.00 SGD	\$0.00 SGD	Yes
C209-IHIS...	Catalog Level	UIC ASIAN COMPUTER SERVICES PTE LTD	(CW2226457) NCC_IHIS-TEC-R-2014-001_Term Deal For Microsoft Software_UIC	Wed, 6 Nov, 2019	Oper	\$0.00 SGD	\$0.00 SGD	Yes
C210-IHIS...	Catalog Level	UIC ASIAN COMPUTER SERVICES PTE LTD	(CW2226460) SHP_IHIS-TEC-R-2014-001_Term Deal For Microsoft Software_UIC	Wed, 6 Nov, 2019	Oper	\$0.00 SGD	\$0.00 SGD	Yes
C212-IHIS...	Catalog Level	UIC ASIAN COMPUTER SERVICES PTE LTD	(CW2226461) SERI_IHIS-TEC-R-2014-001_Term Deal For Microsoft Software_UIC	Wed, 6 Nov, 2019	Oper	\$793.83 SGD	\$0.00 SGD	Yes

Contract Number

Contract Spend amount

PO

Order ID	Version	Date Created	Status	Title	Supplier Name	Total
7217101268	1	Fri, 5 May, 2017	Ordered	SNEC_L8_MS Office for Dr Ronald Yeoh	UIC ASIAN COMPUTER SERVICES PTE LTD	\$336.12 SGD
7217101266	1	Tue, 9 May, 2017	Ordered	2 x Office for PR130047	UIC ASIAN COMPUTER SERVICES PTE LTD	\$872.24 SGD
7217101395	1	Fri, 19 May, 2017	Ordered	Urgent_SNEC_HR_Microsoft Office	UIC ASIAN COMPUTER SERVICES PTE LTD	\$336.12 SGD
7217101515	1	Mon, 5 Jun, 2017	Ordered	SNEC_Ops_L7_Microsoft Office_EC and CO	UIC ASIAN COMPUTER SERVICES PTE LTD	\$870.80 SGD

Contract Spend breakdown

Total: \$2,015.28

Conclusion

Before Vendor Catalog Ordering Contract is turned on, eProcurement Team tried other solutions to enable Contract Compliance. The team discovered Non-Catalog Contract function is able to perform contract compliance **without having vendor to upload catalog to link contract**. Buyer will only need to create contract with non-catalog pricing terms for a specific vendor. Non-Catalog Contract can also **enable into a simplified catalog for users**. This can be applied on Contracts that do not require catalog items ordering and yet track Contract commitment.